

HOW TO PAY TUITION

FEES AND SCHEDULE OF PAYMENT

To secure your student's enrollment, tuition payments are due in advance of the enrollment period, which is from the beginning of the month to the last day of the month. For example, payments for the enrollment period, September 1 - September 30, 2022, are due by the last day of the previous month, August 31, 2022.

LATE FEE

Tuition payments are due by the last day of the previous month. Any payments that are not made by the last day of the previous month will be considered past due and will be charged a late fee of \$30.

PROCESSING FEE

All card transactions are subject to a 4% processing fee.



CREDIT CARD

All card transactions are subject to a 4% processing fee.

To pay by credit card, please email: info@optimuslearningschool.com and we will send you a link where you may input your card information.

METHODS OF PAYMENT



Personal Check



Credit Card



Automatic Bank Payment



Zelle Payment

PERSONAL CHECK

Please submit all personal checks by dropping them off or mailing them to our Imperial location at:

3230 E. Imperial Hwy., Suite 125
Brea, CA 92821

For payments made by check, please include the **name of your student and their grade.**

ZELLE PAYMENT

To pay by Zelle, please use our email address: info@optimuslearningschool.com and write down your student's name in the memo.

If there is no memo, please email us that you sent the payment through Zelle so we can confirm the payment.

AUTOMATIC BANK PAYMENT

Submitting an automatic bank payment through your bank is the same process as with any other bill.

Payee: "Optimus Learning School"
Address: 3230 E. Imperial Hwy., Suite 125, Brea CA 92821
Date: The current date
Account Number: Name of your student and their grade